

# Using auto-reply with WebMailPRO

## Summary

Follow the instructions below to use the auto-reply feature in WebMailPRO.

## Applies To

WebMailPRO

## More Information

To activate this feature go to Manage Groups > Edit Group Permissions then choose the group you want to activate the feature for and check the box entitled "Use Vacation Messages". Then each user will be able to configure their own vacation messages by going to Personal Settings > My E-Mail Settings.

Note: Auto-reply messages are only sent once every 24 hours to an individual address. (so if someone sends five e-mails to a user they will only receive one reply message per 24 hour period). Most recognized mailing lists and digests will not receive auto replies.

K12USA Support Knowledge Base

<https://kb.k12usa.com/Knowledgebase/50156/Using-auto-reply-with-WebMailPRO>